27

SECRET (Classification) Q to SA

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100160015-4

REPORTS INVENTORY

CONTROL NO. SRB 025

PREPARE IN DUPLICATE

1. TITLE OF REPORT (If a fill-in report include Form No.)
OPRED COUNTRY STRENGTH REPORT

2. TYPE OF REPORT: ✓ STATISTICAL; NARRATIVE; MACHINE-NAME LISTING

3. FUNCTIONAL AREA: PERSONNEL; TRAINING; ADMIN. GENERAL; LOGISTICS; SECURITY; OTHER (specify); MEDICAL; FINANCE

4. NO. OF COPIES PREPARED: 5

5. FREQUENCY (weekly, monthly, quarterly, etc.): QUARTERLY

6. DISTRIBUTION (No. of components not number of copies): 4

7. FORMAT (memorandum, form computer print-out, etc.): FORM

8. ADP PROCESSING: YES; X NO; IF YES GIVE ADP PROCESSING NO.

9. DIRECTIVE AUTHORITY REQUIRING REPORT: HR

10. PREPARING COMPONENT (Include lowest level contributing information to report)
OPICO/SRB

11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)
OPRED reports From the Components

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
GS-06-3	4.21		80.7		339.74		4		1358.96

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR: 1,358.96

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

REQUEST BY OPPB when they were charged with reporting the AGENCY OVERSEAS STRENGTH. The requirement has been LIFTED FROM O/PERS to report to OPPB AS OF 14 OCTOBER 1970. Request may be re-instated.

14. FUTURE GOALS

14A. PROPOSED BY COMPONENT FOR THIS REPORT
- RETAIN AS IS
- CHANGE
- ✓ DISCONTINUE
- OTHER (explain)

ESTIMATED SAVINGS: MAN-HOURS 322.8; DOLLARS 135.96

14B. DATE OF INVENTORY: 10-8-70

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

18. EXTENSION

25X1

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FORM 112 SECRET (Classification)

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